

**Northbrook Community Association
P.O. 2233 Boothwyn, PA 19061
NorthbrookHoa@aol.com**

RULE 1 of 2010

REGISTRATION OF LEASES IN THE COMMUNITY

WHEREAS, Section 7.2 of the Bylaws of the Northbrook Community Association authorizes the Executive Board to require the registration of Leases and Tenants; and

WHEREAS, the Executive Board has the authority to promulgate, distribute and enforce the Rules of the Association pursuant to Section 3.2(d) of the Bylaws of the Northbrook Community Association,

THE FOLLOWING RULE IS HEREBY PROMULGATED AND ADOPTED:

Registration of Leases In the Community

- (A). Any lease entered into for any Unit in the Association must be registered by the Unit Owner(s), in writing, with the Executive Board at least ten (10) days prior to the commencement of the lease term.
- (B). The following information shall be provided with the registration of the lease:
 - (1). The current mailing address of the Unit Owner(s);
 - (2). The current telephone number and email address of the Unit Owner(s);
 - (3). The name(s), telephone number(s) and email address(es) of the tenant(s); and
 - (4). A copy of the signed, written lease.
- (C). If the mailing address, telephone number and/or email address of the Unit Owner(s) should change during the lease term, the Unit Owner(s) shall provide the Executive Board with the updated mailing address, telephone number and email address of the Unit Owner(s).

(D). This Rule shall apply to:

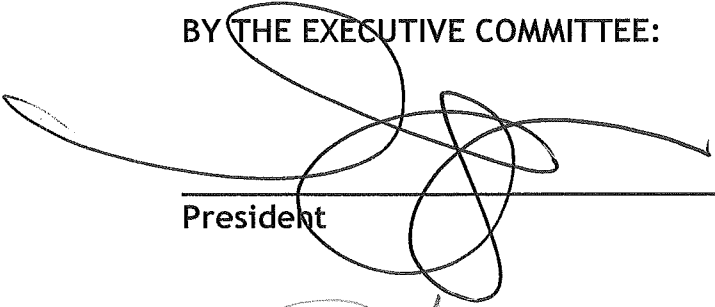
- (1). Any lease with a commencement date after the date of the adoption of this Rule; and
- (2). Any lease that is renewed after the date of the adoption of this Rule, whether by automatic renewal or by execution of a new lease.

If a lease term is automatically renewable under the terms of the lease agreement, then registration of the lease under this Rule shall occur at least ten (10) days prior to the automatic renewal date provided for in the lease.

(E). Any Unit Owner(s) who fail(s) to register a lease with the Executive Board under this Rule shall be subject to a fine of \$20.00 per month for each and every month in which the lease is not registered after the commencement date of the lease.

Adopted this 17TH day of NOVEMBER, 2010, at a public meeting of the Executive Board of the Northbrook Community Association.

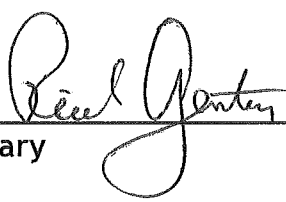
BY THE EXECUTIVE COMMITTEE:



President



Treasurer



Secretary